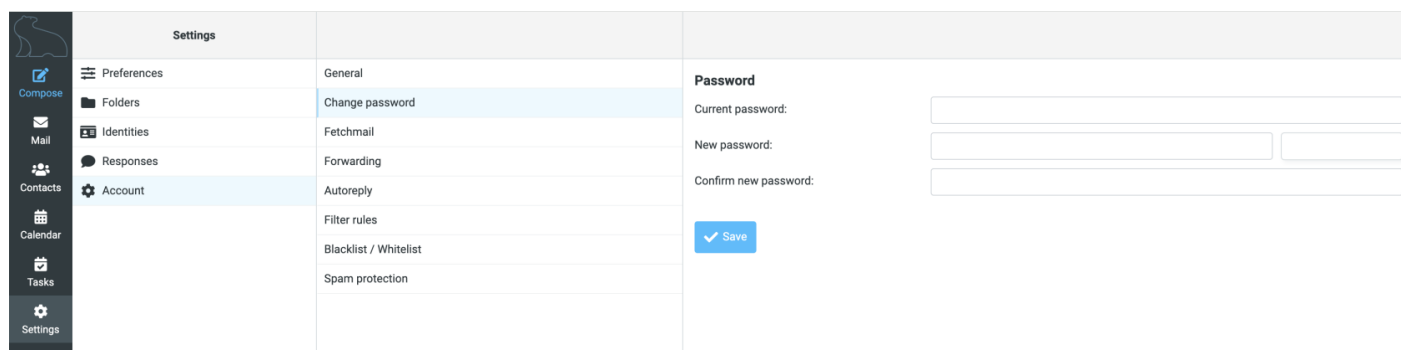


# Change your mailbox password

When a new mailbox is created (by the domain administrator) a password is also assigned.

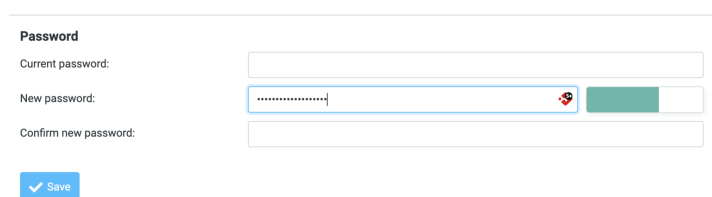
This password can be changed by the user himself by going through Webmail, using a simple procedure.

To change and use a new password, simply click on "**Settings**", then on "**Account**", on "**Change password**": enter the old password in the first field, then enter the new password twice (the second time for confirmation) and finally click "**Save**".



The screenshot shows the Webmail interface. On the left is a sidebar with icons for Compose, Mail, Contacts, Calendar, Tasks, and Settings. The 'Settings' menu is open, showing a list of options: Preferences, Folders, Identities, Responses, Account, Filter rules, Blacklist / Whitelist, and Spam protection. The 'Account' option is selected. The main content area is divided into two columns. The left column contains the 'Settings' header and a list of options. The right column contains the 'Password' section, which includes three input fields: 'Current password:', 'New password:', and 'Confirm new password:'. A blue 'Save' button is located below the input fields.

As you type your new password, the area on the right will turn colored: the color indicates the level of complexity and reliability of the password you are typing.



This is a close-up of the password change form. It shows three input fields: 'Current password:', 'New password:', and 'Confirm new password:'. The 'New password' field is active, showing a green bar on the right side of the input field, indicating a high level of complexity. A blue 'Save' button is located below the input fields.

It is essential that the color turns **green**.

After saving, a message will appear briefly: if everything went well, the message is in green and says "**Password saved**", if something went wrong the message will be in **red**.

Revision #2

Created 21 March 2025 11:18:11 by Franco Abitante

Updated 21 March 2025 11:24:27 by Franco Abitante