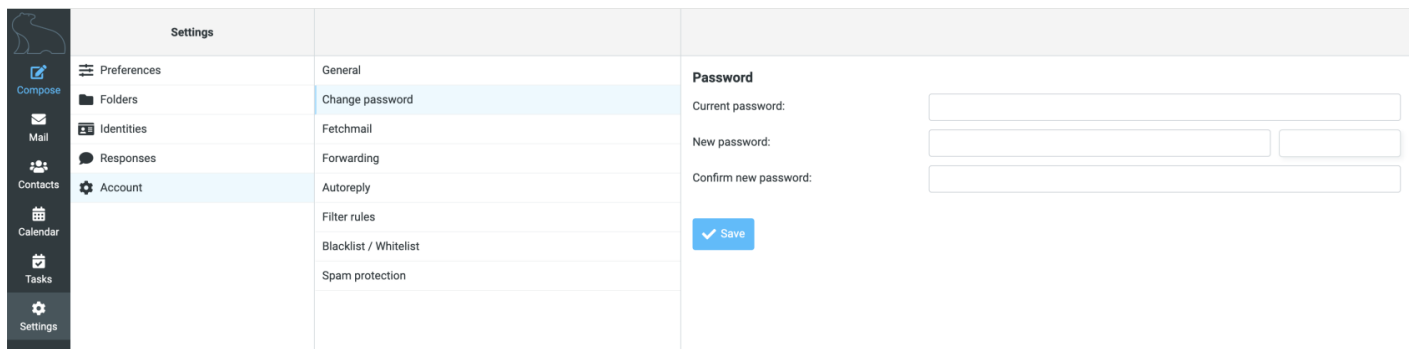# Change your mailbox password

When a new mailbox is created (by the domain administrator) a password is also assigned.
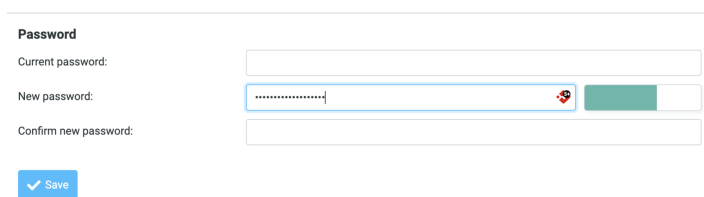
This password can be changed by the user himself by going through Webmail, using a simple procedure.

To change and use a new password, simply click on "**Settings**", then on "**Account**", on "**Change password**": enter the old password in the first field, then enter the new password twice (the second time for confirmation) and finally click "**Save**".

As you type your new password, the area on the right will turn colored: the color indicates the level of complexity and reliability of the password you are typing.

It is essential that the color turns **green**.

After saving, a message will appear briefly: if everything went well, the message is in green and says "**Password saved**", if something went wrong the message will be in **red**.

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